



2013/2014 Consent Form

For sharing student information and work
with the public

PERSONAL INFORMATION

Student Last Name	Student First Name	Date of Birth (YYYY/MM/DD)	
School	Current Age of Student	Grade	Teacher (elementary)

When images and names of students are shared with the public, either through school division **publications, media coverage, video footage** or on **websites**, the *Local Authority of Freedom of Information and Protection of Privacy Act (LAFOIP)* must be followed. We require your informed consent to share personal information about your son/daughter. (See the reverse side of this form for further details.)

Please check either "yes" or "no" in the applicable boxes below.

"Yes" means the following information about your child will be shared. "No" means information will not be shared. *Please read the explanation on the back of this form.

Description	First Name	Last Name	Visual Image
School newsletter or school community portal*	Yes <input type="checkbox"/> No <input type="checkbox"/>	Not Applicable	Yes <input type="checkbox"/> No <input type="checkbox"/>
Videotape and multi-media footage/images created as school-based projects*	Not Applicable	Not Applicable	Yes <input type="checkbox"/> No <input type="checkbox"/>
School division publications*	Yes <input type="checkbox"/> No <input type="checkbox"/>	Not Applicable	Yes <input type="checkbox"/> No <input type="checkbox"/>
Media coverage*	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Websites for educational purposes*	Yes <input type="checkbox"/> No <input type="checkbox"/>	Not Applicable	Yes <input type="checkbox"/> No <input type="checkbox"/>
Report to the Community*	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

I/we understand this consent is valid for one year and may be withdrawn by me/us at any time, upon written notice. I/we have given this consent voluntarily. Any student's work/images consented to for use this school year may be used in subsequent years.

- For students under the age of 16 years, we require consent of the parent/guardian.
- For students who are 16 or 17 years of age, we request the signature of both the student and the parent/guardian.
- For students 18 years of age and older, we require the consent of the student.

AUTHORIZATION

Parent / Guardian Signature	Date (MM/DD/YYYY)
Student Signature	Date (MM/DD/YYYY)

PLEASE SEE REVERSE SIDE OF THIS FORM

DETAILED DESCRIPTIONS

Saskatoon Public Schools celebrates student successes and accomplishments with our public in a variety of ways. As well, we share student information to help with communication between home, school and community. We require your informed consent to share personal information about your child.

The following describes the types of personal information about your child we may share with the public, if we have your informed consent.

School Newsletter

Shares information about school events and student achievements and is brought home by your child or is on the school's webpage on www.saskatoonpublicschools.ca. Only the first name of your child is used. If you are unsure, check with the office staff at your school.

School Community Portal

Shares information which can only be viewed by school staff, parents/guardians and students at the school who have been given a unique username and password. Individual usernames and passwords are not to be shared with any other users. Only the first name of your child is used on the school community portal.

Video and Multi-Media Footage/Images Created as School-Based Projects

Can be used for educational purposes and at school-wide events, professional development (such as conferences, in classrooms, at public Board of Education meetings), or posted on division public websites like www.saskatoonpublicschools.ca or <http://schools/spsd.sk.ca/curriculum>. No names are used.

School Division Publication

Informational items (ie: brochures) and marketing materials that are shared with the general public and can be posted on division websites. Only the first name of your child is used.

Websites for Educational Purposes

This includes school and division websites. Can be viewed by anyone in the world with internet access. Information posted about your child can include the name of his/her school, information about his/her activities and awards, and/or individual photos or group photos of children at the school. This includes assigned student work posted online with the approval of the teacher. Only the first name of your child is used.

Media Coverage

Includes photographs, interviews, and video recordings for television, radio, newspapers and media websites. Media coverage typically includes your child's first and last name and school name.

Report to the Community

Annual report that highlights achievements in the school division by students, staff and schools. The first and last name of your child is used.

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